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*L.E. MacWilliams*

Region Operations Manager  
Buffalo #1600

November 3, 1997

TO: D. Bellinger L. Forrey M. Washburn  
C. Moser J. Rago R. Duszynski  
W. Shelley R. Steele D. Keeney  
R. Smith J. Merusi A. Zecca  
J. McLean S. Schwalm N. Kuruc

RE: CORTLAND COUNTY, NY - LEGISLATIVE NSS

Ladies & Gentlemen:

Attached please find the letter sent to all Cortland County retailers regarding legislative NSS. If you have any questions, feel free to contact me at (716-634-9232).

Thanks for your assistance in coordinating/communicating specific action plans for accounts under your responsibility.

Sincerely,

*Lori MacWilliams*

L.E. MacWilliams  
ROM/#1610  
:etb

cc: RSM - 1600  
C. Pendy  
E. Miyares  
R. Dobrowolski  
M. Hirsch  
M. Goodman  
M. Donnelly  
R. Snow  
R. O'Rourke  
N. Clary  
R. Beard

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Alcoholism Council of Tompkins County   Cortland County Health Dept.   Cayuga County Health Dep.  
201 E. Green Street   P.O. Box 5590   160 Genesee Street  
Ithaca, NY 14850   Cortland, NY 13045   Auburn, NY 13021  
(607) 274-6288   (607) 756-3416   (315) 253-1470

*Building tobacco-free communities in Tompkins, Cortland, and Cayuga Counties.*

**TO:** All Cortland County Tobacco Retailers  
**FROM:** Cortland County Health Department &  
Tompkins-Cortland-Cayuga Tobacco Control Coalition  
**RE:** Local Law No. 6  
**DATE:** October 16, 1997

On October 3, 1997 the Cortland County Legislature unanimously passed Local Law No. 6 prohibiting the self-service sale of tobacco products which goes into effect 60 days thereafter. The Cortland County Health Department and the Tompkins-Cortland-Cayuga Tobacco Control Coalition would like to help each retail establishment ease its transition into this new law. Therefore, we have developed this packet of information which should be of assistance to you in an effort to become in compliance with the law.

Please read all of the information in this packet and fill out the enclosed postage-paid postcard so that we can determine if you need any additional help or an on-site consultation. Please note that the return of this postcard is very important to our helping you comply with Local Law No. 6.

There are a few suggestions we recommend that you consider in your compliance efforts to make this change as easy as possible for your establishment:

- 1) Begin to think of your tobacco products as a valuable such as jewelry which you would not want accessible to your clients; this will help you to determine where your tobacco products should be placed.
- 2) If in doubt about what is acceptable for compliance, contact the Health Department before beginning any major reconstruction of your sales area; Health Department staff are available to review your plans.
- 3) Request an on-site inspection before the law goes into effect on December 3, 1997 to be sure your establishment is in compliance.
- 4) Call Joan Guard at the Environmental Health Division, 753-5035, to arrange a consultation or on-site visit as needed.

Thank you for your cooperation in helping our community reduce youth tobacco use, a very serious public health problem, through the prohibition of self-service tobacco displays. If you need any additional educational information, contact Terry Gefell, Health Education Division, at 756-3416.

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# WHAT CORTLAND COUNTY FIGHTS AGAINST YOURS CAN DO TO YOUR CHILDREN'S LANGUAGE SKILLS BY LUCILLE FOX, A. B. S. S. N.Y. C.

## (Prohibiting the Self-Service Sale of Tobacco Products)

## IMPORTANT POINTS TO REMEMBER

## 11. *Cambridge University Press*

THE CIGAR TRADE IN THE CIGAR TRADE (CHINA) A CIGAR  
MANUFACTURED IN CHINA BY THE CHINESE FOR CHINESE CONSUMPTION

## HOW TO COMPLY

- ④ If there are all tobacco products:
  - behind an existing counter which is accessible only via sales staff or manager or inside a counter if there is no glass partition.
  - in a locked case or box which remains locked and inaccessible only to sales clerks.
  - in a closed storage area which is accessible only to sales clerks.
  - in bins or racks which are accessible only to sales clerks.
  - on shelves or in cupboards under a counter or on a wall which is accessible only to sales clerks.
- ⑤ Remove all vending machines:
  - if the vending machine is in a boozing area.
  - if the vending machine is in the non-bar area of a restaurant.

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## EXAMPLES OF POSSIBLE VIOLATIONS UNDER LOCAL LAW NO. 6

Please note:

This is not meant to be an exhaustive list of possible violations.

- Any accessible tobacco product which is not out of reasonable reach of customers.
- An unlocked box or case on a counter or wall.
- An unlocked humidor in a retail establishment.
- A vending machine located in a bowling alley.
- A vending machine located in the non-bar area of a restaurant.

### Cortland County Health Department

Health Education Division

P.O. Box 5590  
Cortland, NY 13045-5590

**TERRY GEFELL**  
Supervising Public Health Educator

(607) 756-3416  
Fax: (607) 753-5209

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